



WASHOE COUNTY PLANNING COMMISSION DRAFT Meeting Minutes

Planning Commission Members

Roger Edwards, Chair
D.J. Whittemore, Vice Chair
James Barnes
Sarah Chvilicek
Neal Cobb
Roy H. Hibdon
Jonathan C. Reynolds
Carl R. Webb, Jr., AICP, Secretary

Tuesday, June 3, 2014
6:30 p.m.

Washoe County Commission Chambers
1001 East Ninth Street
Reno, NV

The Washoe County Planning Commission met in regular session on Tuesday, June 3, 2014, in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada.

1. Determination of Quorum

Chair Edwards called the meeting to order at 6:31 p.m. The following Commissioners and staff were present:

Commissioners present: Roger M. Edwards, Chair
James Barnes
Sarah Chvilicek
Neal Cobb
Roy H. Hibdon
Jonathan C. Reynolds

Commissioners absent: D.J. Whittemore, Vice Chair

Staff present: Carl R. Webb, Jr., AICP, Planning Manager, Planning and Development
William H. Whitney, Director, Planning and Development
Donna Fagan, Office Assistant III, Community Services Department
Sara DeLozier, Recording Secretary

2. Pledge of Allegiance

Commissioners Cobb and Hibdon led the pledge to the flag.

3. Ethics Law Announcement

As there were no public hearings at this meeting, Deputy District Attorney Greg Salter did not read the ethics law.

4. Appeal Procedure

As there were no matters under consideration, Mr. Webb did not read the appeal procedures.

5. Public Comment

As there was no one wishing to speak, Chair Edwards closed the public comment period.

6. Approval of Agenda

In accordance with the Open Meeting Law, Commissioner Chvilicek moved to approve the agenda for the June 3, 2014 meeting as written. Commissioner Reynolds seconded the motion, which carried unanimously.

7. Approval of Draft Minutes

There were no draft minutes to approve.

8. Consent Items

A. Consider and adopt a Resolution commending Neal Cobb for his service to Washoe County

B. Consider and adopt a Resolution commending Roy Hibdon for his service to Washoe County

Chair Edwards acknowledged Commissioner Cobb for his knowledge of the history of the neighborhood noting that he brought a special aspect to the Planning Commission. Chair Edwards commended Commissioner Hibdon for the high level of detail he brought to the Planning Commission. Chair Edwards said he thought the Director of Planning and Development was going to have a hard time filling their shoes.

Commissioner Barnes agreed with Chair Edward's comments and added that Commissioner Cobb and Commissioner Hibdon's expertise would be missed by the Planning Commission.

Commissioner Reynolds stated that he appreciated Commissioner Cobb's mentorship. He said the he appreciated Commissioner Hibdon's ethics and moral standards. He was thankful for gaining their knowledge.

Commissioner Chvilicek stated that she was the newest member of the Commission and thanked Commissioner's Cobb and Hibdon for their dedication and tireless commitment to Washoe County.

Director Whitney thanked Commissioner's Cobb and Hibdon for all their hard work and dedication to the citizens of Washoe County.

Mr. Webb said that he'd known both Commissioner's for a long time and thanked them for the hard work they've done on the transformation of the community.

Mr. Salter wished both Commissioners good luck.

Chair Edwards opened public comment.

Washoe County Commissioner Weber, on behalf of the Board of County Commissioners, thanked Commissioner Cobb and Commissioner Hibdon for their service, mentorship and commitment to the Planning Commission for eight years each.

Commission Cobb stated that it had been an honor work with the Commission and get direction from staff and legal counsel. And he thanked them.

Commissioner Hibdon said that he appreciated working with everyone; that it had been a real pleasure. He stated that everyone on the Commission brought certain talents and no one has ever been afraid to speak their mind. He feels they have all accomplished great things together. Commissioner Hibdon gave a special thanks to his wife, Carlene, who has attended all of the meetings with him.

Chair Edwards closed public comment.

Commissioner Chvilicek moved to adopt and sign the consent items. Commissioner Reynolds seconded the motion which passed unanimously.

9. Planning Items and Public Hearings

None

10. Chair and Commission Items

A. Report on previous Planning Commission items

Commissioner Reynolds announced that he had accepted a vice principal position in Winnemucca so he will be leaving the Planning Commission and Washoe County but is not sure when his last day will be.

B. Future agenda items and staff reports

Mr. Webb announced that at the July meeting, there will potentially be two code amendments and a master plan amendment.

Recording Secretary DeLozier recalled that there would be a tentative map, a regulatory zone amendment and some development code amendments.

11. *Director's Items

Mr. Webb announced that on June 24, 2014 there will be an item before the BCC for appointments to the Planning Commission for the At-Large North and for the District One seats. Mr. Webb is hoping they will be appointed and will be able to join the July meeting. He asked the current Commission members to consider volunteering to mentor the new Commissioners. Training will be scheduled after the appointments are complete.

Chair Edwards volunteered to be a mentor to one or both of the new members. Commissioner Barnes also volunteered to be a mentor.

A. *Legal information and updates

None

12. *Public Comment

With no response to the call for public comment, Chair Edwards closed the public comment period.

13. Adjournment

With no further business scheduled before the Planning Commission, the meeting adjourned at 6:51 p.m.

Respectfully submitted,

Sara DeLozier, Recording Secretary

Approved by Commission in session on _____, 2015

Carl R. Webb, Jr., AICP
Secretary to the Planning Commission